

# Off Campus Study Pre-Application Checklist

## Campus Program Adviser Form

- One signature if you are applying for the same program for fall and spring.
- Two signatures if you are applying to two program options.

## Academic Impediment Form (conditional)

If you cannot complete a major, concentration, courses in sequence, or prerequisites for an off campus program, ask your adviser to fill out the form to exempt you from providing a program option for both semesters.

## Proposed Fall & Spring Courses & 4 Year Plans

Signature requirements:

- Declared majors: academic adviser
- Undeclared major: current adviser and an adviser in your intended major
- Double major (declared): both departments
- Double major (undeclared): current adviser and both departments
- Concentration credits for courses: concentration adviser

## Essays

- Write an essay about how studying off campus will deepen and supplement your education at Grinnell, explaining your choice of program in terms of its relationship to your four-year plan of study, including your major, concentration, and/or other areas of interest in the liberal arts. Give examples of ways in which you will have prepared yourself, both academically and personally, for this off-campus experience and how you will build on it after your return. Discuss any additional objectives you may have that are not directly related to your primary academic goals for attending the program.
- Note: You will only need one essay if you are applying to one program.
- Outline your reasons for your first semester preference. Remember a balance in the number of students studying off campus in fall and spring must be achieved.

## Recommendations

Ask two faculty members (from whom you have taken a class; one may be your adviser).

If your program is located in a country where the language spoken is taught at Grinnell and more than 1 semester of language is required, one of your recommendations must come from a professor from that department.

## Waiver Forms

Require parent or guardian signature. (Fall Break or Thanksgiving Recess may be good times.)

## Program Application Deadlines

Check the program website. We need to know your program's application deadline date.

## Ready to Apply

On-line applications open during Fall Break at <http://travel.global.grinnell.edu>. Find your first choice program in the program database and select Apply Now. Select your first choice semester. Use your Grinnell College login credentials.